WEBVTT

NOTE duration: "00:11:39.0400000"

NOTE language:en-us

NOTE Confidence: 0.843273282051086

 $00:00:04.500 \longrightarrow 00:00:07.086$ Welcome to the lab user training.

NOTE Confidence: 0.843273282051086

 $00:00:07.090 \longrightarrow 00:00:10.282$ I Amerika Crow and I am the customer

NOTE Confidence: 0.843273282051086

00:00:10.282 --> 00:00:12.537 success manager that is working

NOTE Confidence: 0.843273282051086

00:00:12.537 --> 00:00:14.837 with the Yale University course.

NOTE Confidence: 0.843273282051086

 $00:00:14.840 \longrightarrow 00:00:17.521$ Today I'm going to demonstrate how you

NOTE Confidence: 0.843273282051086

 $00:00:17.521 \longrightarrow 00:00:20.629$ were going to make your reservations and

NOTE Confidence: 0.843273282051086

 $00{:}00{:}20.629 \to 00{:}00{:}23.455$ submit project requests to each core.

NOTE Confidence: 0.843273282051086

00:00:23.460 --> 00:00:24.522 Before I begin,

NOTE Confidence: 0.843273282051086

00:00:24.522 --> 00:00:27.000 I'd like to first walk through this

NOTE Confidence: 0.843273282051086

00:00:27.070 --> 00:00:29.498 Yale University registration guide.

NOTE Confidence: 0.843273282051086

 $00{:}00{:}29.500 \dashrightarrow 00{:}00{:}32.254$ This is the I lab registration

NOTE Confidence: 0.843273282051086

 $00:00:32.254 \longrightarrow 00:00:34.090$ process for internal users.

NOTE Confidence: 0.843273282051086

 $00:00:34.090 \longrightarrow 00:00:36.930$ So what you will do is you will

NOTE Confidence: 0.843273282051086

 $00:00:36.930 \longrightarrow 00:00:39.228$ first navigate to the following

00:00:39.228 --> 00:00:41.738 URL an it is yelledilab.ajilon.com.

NOTE Confidence: 0.843273282051086

 $00{:}00{:}41.740 \dashrightarrow 00{:}00{:}43.865$ You will want to bookmark

NOTE Confidence: 0.843273282051086

 $00:00:43.865 \longrightarrow 00:00:45.990$ this URL for future use.

NOTE Confidence: 0.843273282051086

 $00:00:45.990 \longrightarrow 00:00:48.150$ What's on the Ilab logon

NOTE Confidence: 0.843273282051086

00:00:48.150 --> 00:00:50.670 login page as select log in.

NOTE Confidence: 0.843273282051086

00:00:50.670 --> 00:00:54.158 At this point you will be prompted to

NOTE Confidence: 0.843273282051086

00:00:54.158 --> 00:00:57.737 provide your yell credentials and password.

NOTE Confidence: 0.843273282051086

00:00:57.740 --> 00:01:01.220 If this is your first time logging in,

NOTE Confidence: 0.843273282051086

00:01:01.220 --> 00:01:02.528 once you authenticate,

NOTE Confidence: 0.843273282051086

 $00:01:02.528 \longrightarrow 00:01:06.010$ you will be directed to a registration page.

NOTE Confidence: 0.843273282051086

 $00:01:06.010 \longrightarrow 00:01:08.620$ It's going to look very similar

NOTE Confidence: 0.843273282051086

 $00:01:08.620 \longrightarrow 00:01:10.360$ to this screen shot here.

NOTE Confidence: 0.843273282051086

 $00{:}01{:}10.360 \dashrightarrow 00{:}01{:}12.688$ Your first going to select the

NOTE Confidence: 0.843273282051086

 $00{:}01{:}12.688 \dashrightarrow 00{:}01{:}15.040$ appropriate Pi from the drop down.

NOTE Confidence: 0.843273282051086

 $00:01:15.040 \longrightarrow 00:01:17.320$ And then your first name,

00:01:17.320 --> 00:01:18.228 last name,

NOTE Confidence: 0.843273282051086

 $00:01:18.228 \longrightarrow 00:01:21.406$ and email address will be pre filled,

NOTE Confidence: 0.843273282051086

00:01:21.410 --> 00:01:24.938 but you must complete any remaining required

NOTE Confidence: 0.843273282051086

 $00:01:24.938 \longrightarrow 00:01:28.550$ fields and then you will click register.

NOTE Confidence: 0.843273282051086

 $00:01:28.550 \longrightarrow 00:01:31.606$ On the next page you will see will

NOTE Confidence: 0.843273282051086

00:01:31.606 --> 00:01:34.419 prompt you with my greetings page.

NOTE Confidence: 0.843273282051086

 $00:01:34.420 \longrightarrow 00:01:37.172$ The Pi that you select will be sent

NOTE Confidence: 0.843273282051086

 $00:01:37.172 \longrightarrow 00:01:39.884$ an email address informing them that

NOTE Confidence: 0.843273282051086

 $00:01:39.884 \longrightarrow 00:01:42.794$ they need to approve your account.

NOTE Confidence: 0.843273282051086

00:01:42.800 --> 00:01:45.726 That Pi is reminded each business day,

NOTE Confidence: 0.843273282051086

 $00{:}01{:}45.730 \dashrightarrow 00{:}01{:}47.825$ but you have the opportunity

NOTE Confidence: 0.843273282051086

 $00:01:47.825 \longrightarrow 00:01:49.920$ to send an additional reminder.

NOTE Confidence: 0.843273282051086

 $00{:}01{:}49.920 \dashrightarrow 00{:}01{:}52.300$ You will also receive a welcome email

NOTE Confidence: 0.843273282051086

 $00:01:52.300 \longrightarrow 00:01:55.368$ with a brief getting started instructions.

NOTE Confidence: 0.843273282051086

00:01:55.370 --> 00:01:57.878 Once your account has been approved,

NOTE Confidence: 0.843273282051086

 $00{:}01{:}57.880 \dashrightarrow 00{:}02{:}01.079$ you will receive an email notifying you.

 $00:02:01.080 \longrightarrow 00:02:03.664$ Now at that point you will be able

NOTE Confidence: 0.843273282051086

 $00:02:03.664 \longrightarrow 00:02:06.516$ to log in with the first few steps

NOTE Confidence: 0.843273282051086

00:02:06.516 --> 00:02:09.384 that we went over to start utilizing

NOTE Confidence: 0.843273282051086

 $00:02:09.384 \longrightarrow 00:02:12.114$ the core facilities within I lab.

NOTE Confidence: 0.843273282051086

 $00:02:12.120 \longrightarrow 00:02:16.290$ OK, now that we've gone through.

NOTE Confidence: 0.843273282051086

 $00:02:16.290 \longrightarrow 00:02:18.686$ So. Stration will work.

NOTE Confidence: 0.843273282051086

00:02:18.686 --> 00:02:22.280 We're going to walk through using

NOTE Confidence: 0.843273282051086

 $00{:}02{:}22.389 \longrightarrow 00{:}02{:}26.067$ the Corp from a user's perspective.

NOTE Confidence: 0.843273282051086

 $00:02:26.070 \longrightarrow 00:02:28.526$ The page that I currently am on is

NOTE Confidence: 0.843273282051086

 $00:02:28.526 \longrightarrow 00:02:30.709$ called the external landing page.

NOTE Confidence: 0.843273282051086

00:02:30.710 --> 00:02:33.468 The cores that you will be working

NOTE Confidence: 0.843273282051086

 $00{:}02{:}33.468 \dashrightarrow 00{:}02{:}35.651$ with will probably give you a

NOTE Confidence: 0.843273282051086

 $00{:}02{:}35.651 \dashrightarrow 00{:}02{:}37.487$ link to their I love site.

NOTE Confidence: 0.843273282051086

00:02:37.490 --> 00:02:39.626 This link will take you directly

NOTE Confidence: 0.843273282051086

 $00:02:39.626 \longrightarrow 00:02:41.420$ to their external landing page,

 $00:02:41.420 \longrightarrow 00:02:45.600$ which is what I have shown on my screen now.

NOTE Confidence: 0.843273282051086

00:02:45.600 --> 00:02:47.934 In the top right hand corner

NOTE Confidence: 0.843273282051086

 $00:02:47.934 \longrightarrow 00:02:50.656$ you will notice that there is a

NOTE Confidence: 0.843273282051086

 $00:02:50.656 \longrightarrow 00:02:52.822$ sign in and a register button.

NOTE Confidence: 0.843273282051086

 $00:02:52.830 \longrightarrow 00:02:55.458$ I am if you sign in.

NOTE Confidence: 0.843273282051086

 $00:02:55.460 \longrightarrow 00:02:58.100$ If you already have an account,

NOTE Confidence: 0.843273282051086

00:02:58.100 --> 00:03:01.215 you will click the sign in your

NOTE Confidence: 0.843273282051086

00:03:01.215 --> 00:03:04.245 credentials and I have the screen of

NOTE Confidence: 0.843273282051086

 $00:03:04.245 \longrightarrow 00:03:08.371$ where it will take you to put in your

NOTE Confidence: 0.843273282051086

 $00:03:08.371 \longrightarrow 00:03:11.096$ Yelp credentials with your password.

NOTE Confidence: 0.843273282051086

 $00:03:11.100 \longrightarrow 00:03:14.106$ For today I'm going to sign in as myself,

NOTE Confidence: 0.843273282051086

 $00:03:14.110 \longrightarrow 00:03:16.049$ so I'm going to sign in using

NOTE Confidence: 0.843273282051086

 $00:03:16.049 \longrightarrow 00:03:17.780$ my eye lab credentials,

NOTE Confidence: 0.843273282051086

 $00{:}03{:}17.780 \dashrightarrow 00{:}03{:}20.786$ so I'm going to put in my credentials here.

NOTE Confidence: 0.84065055847168

00:03:27.480 --> 00:03:31.440 Once, once I am signed into the core,

NOTE Confidence: 0.84065055847168

 $00:03:31.440 \longrightarrow 00:03:33.935$ you will automatically be brought

 $00:03:33.935 \longrightarrow 00:03:36.890$ to the about our core tab.

NOTE Confidence: 0.84065055847168

 $00:03:36.890 \longrightarrow 00:03:41.290$ This tab is a replica of the external

NOTE Confidence: 0.84065055847168

00:03:41.290 --> 00:03:45.536 landing page I was previously on at the

NOTE Confidence: 0.84065055847168

00:03:45.536 --> 00:03:49.705 bottom of the about tab you will see a

NOTE Confidence: 0.84065055847168

 $00:03:49.705 \longrightarrow 00:03:53.908$ table of a list of Contacts for this core.

NOTE Confidence: 0.84065055847168

00:03:53.908 --> 00:03:57.160 Now let's navigate to the Schedule

NOTE Confidence: 0.84065055847168

 $00:03:57.256 \longrightarrow 00:04:00.058$ Equipment tab at the top here.

NOTE Confidence: 0.84065055847168

 $00:04:00.060 \longrightarrow 00:04:02.120$ Not every core will have

NOTE Confidence: 0.84065055847168

00:04:02.120 --> 00:04:03.768 the schedule equipment tab,

NOTE Confidence: 0.84065055847168

 $00:04:03.770 \longrightarrow 00:04:06.954$ but when you are looking to make a

NOTE Confidence: 0.84065055847168

 $00{:}04{:}06.954 \dashrightarrow 00{:}04{:}09.537$ reservation on a piece of equipment,

NOTE Confidence: 0.84065055847168

 $00:04:09.540 \longrightarrow 00:04:12.015$ you will navigate here to

NOTE Confidence: 0.84065055847168

 $00{:}04{:}12.015 \dashrightarrow 00{:}04{:}13.995$ this schedule equipment tab.

NOTE Confidence: 0.84065055847168

 $00:04:14.000 \longrightarrow 00:04:17.204$ Where you will find a list of all the

NOTE Confidence: 0.84065055847168

 $00:04:17.204 \longrightarrow 00:04:20.078$ pieces of equipment this core offers.

 $00:04:20.080 \longrightarrow 00:04:22.150$ Some course do designate between

NOTE Confidence: 0.84065055847168

00:04:22.150 --> 00:04:23.806 trained and untrained users,

NOTE Confidence: 0.84065055847168

 $00:04:23.810 \longrightarrow 00:04:26.672$ so if you have been trained on a piece

NOTE Confidence: 0.84065055847168

00:04:26.672 --> 00:04:29.084 of equipment then typically that

NOTE Confidence: 0.84065055847168

 $00:04:29.084 \longrightarrow 00:04:32.108$ allows you to have increased access

NOTE Confidence: 0.84065055847168

 $00{:}04{:}32.188 \dashrightarrow 00{:}04{:}34.974$ to schedule on a piece of equipment.

NOTE Confidence: 0.84065055847168

 $00:04:34.980 \longrightarrow 00:04:37.212$ You will click the view schedule

NOTE Confidence: 0.84065055847168

 $00:04:37.212 \longrightarrow 00:04:39.949$ to the right of that equipment.

NOTE Confidence: 0.891350269317627

 $00{:}04{:}43.240 \dashrightarrow 00{:}04{:}45.648$ Now you are able to view the

NOTE Confidence: 0.891350269317627

 $00:04:45.648 \longrightarrow 00:04:47.958$ calendar for this piece of equipment.

NOTE Confidence: 0.891350269317627

 $00{:}04{:}47.960 \dashrightarrow 00{:}04{:}50.210$ You will notice if I Scroll

NOTE Confidence: 0.891350269317627

 $00:04:50.210 \longrightarrow 00:04:52.240$ down just a bit here.

NOTE Confidence: 0.891350269317627

 $00:04:52.240 \longrightarrow 00:04:54.690$ And that there is a red line.

NOTE Confidence: 0.891350269317627

 $00:04:54.690 \longrightarrow 00:04:56.090$ This will indicate to

NOTE Confidence: 0.891350269317627

 $00:04:56.090 \longrightarrow 00:04:57.840$ the current day and time.

NOTE Confidence: 0.891350269317627

 $00:04:57.840 \longrightarrow 00:05:00.318$ You will not be able to make

 $00{:}05{:}00.318 \dashrightarrow 00{:}05{:}02.389$ a reservation for a past time.

NOTE Confidence: 0.891350269317627

 $00:05:02.390 \longrightarrow 00:05:04.840$ It must be done in the future.

NOTE Confidence: 0.891350269317627

 $00:05:04.840 \longrightarrow 00:05:06.495$ Some cores may have restrictions

NOTE Confidence: 0.891350269317627

00:05:06.495 --> 00:05:08.837 on how soon in advance you can

NOTE Confidence: 0.891350269317627

 $00{:}05{:}08.837 \dashrightarrow 00{:}05{:}10.715$ make a reservation and the minimum

NOTE Confidence: 0.891350269317627

 $00:05:10.715 \longrightarrow 00:05:13.049$ time that you can schedule for

NOTE Confidence: 0.891350269317627

 $00:05:13.049 \longrightarrow 00:05:14.285$ for demonstration purposes.

NOTE Confidence: 0.891350269317627

00:05:14.290 --> 00:05:16.390 Today, let's look at next week,

NOTE Confidence: 0.891350269317627

 $00:05:16.390 \longrightarrow 00:05:19.204$ so I'm going to click this little

NOTE Confidence: 0.891350269317627

 $00:05:19.204 \longrightarrow 00:05:22.140$ arrow here to the right to take

NOTE Confidence: 0.891350269317627

 $00:05:22.140 \longrightarrow 00:05:24.185$ me to the following week.

NOTE Confidence: 0.891350269317627

 $00{:}05{:}24.190 \dashrightarrow 00{:}05{:}27.109$ Now to make a reservation you will

NOTE Confidence: 0.891350269317627

 $00{:}05{:}27.109 \dashrightarrow 00{:}05{:}29.806$ simply find a an empty reservation

NOTE Confidence: 0.891350269317627

 $00{:}05{:}29.806 \longrightarrow 00{:}05{:}32.970$ slot an you will click and drag

NOTE Confidence: 0.891350269317627

 $00:05:33.058 \longrightarrow 00:05:35.795$ on the time that you are wanting

 $00:05:35.795 \longrightarrow 00:05:38.270$ to make your reservation for.

NOTE Confidence: 0.891350269317627

 $00:05:38.270 \longrightarrow 00:05:40.220$ Once you release,

NOTE Confidence: 0.891350269317627

 $00:05:40.220 \longrightarrow 00:05:43.724$ you will be brought to this

NOTE Confidence: 0.891350269317627

 $00:05:43.724 \longrightarrow 00:05:47.100$ reservation details page on this page

NOTE Confidence: 0.891350269317627

00:05:47.100 --> 00:05:50.836 you can adjust the time and day by

NOTE Confidence: 0.891350269317627

 $00:05:50.944 \longrightarrow 00:05:54.659$ clicking this little yellow pencil.

NOTE Confidence: 0.891350269317627

00:05:54.660 --> 00:05:58.242 You can attach notes in this

NOTE Confidence: 0.891350269317627

 $00:05:58.242 \longrightarrow 00:06:00.033$ event notes section.

NOTE Confidence: 0.891350269317627

 $00:06:00.040 \longrightarrow 00:06:02.861$ You can also see the use and

NOTE Confidence: 0.891350269317627

 $00:06:02.861 \longrightarrow 00:06:05.380$ cost of the reservation.

NOTE Confidence: 0.891350269317627

 $00:06:05.380 \longrightarrow 00:06:08.768$ This will be different across all cores,

NOTE Confidence: 0.891350269317627

 $00:06:08.770 \longrightarrow 00:06:11.584$ but for example for today we have

NOTE Confidence: 0.891350269317627

 $00{:}06{:}11.584 \dashrightarrow 00{:}06{:}14.700$ this SC in underscore 0 usage

NOTE Confidence: 0.891350269317627

 $00:06:14.700 \longrightarrow 00:06:18.324$ type and if there are additional

NOTE Confidence: 0.891350269317627

00:06:18.324 --> 00:06:20.739 availabilities you can click on

NOTE Confidence: 0.891350269317627

 $00:06:20.739 \longrightarrow 00:06:24.024$ pricing details an in the drop down

 $00:06:24.024 \longrightarrow 00:06:28.248$ you will see the availabilities available.

NOTE Confidence: 0.891350269317627

 $00{:}06{:}28.250 \dashrightarrow 00{:}06{:}32.254$ Next you will choose the payment information

NOTE Confidence: 0.891350269317627

 $00:06:32.254 \longrightarrow 00:06:36.826$ and so here is where I can select from.

NOTE Confidence: 0.891350269317627

 $00:06:36.830 \longrightarrow 00:06:39.475$ The charges API has granted

NOTE Confidence: 0.891350269317627

00:06:39.475 --> 00:06:43.461 me I'm going to choose the PS

NOTE Confidence: 0.891350269317627

 $00:06:43.461 \longrightarrow 00:06:45.929$ charge information and then.

NOTE Confidence: 0.891350269317627

 $00:06:45.930 \longrightarrow 00:06:47.184$ Before you save,

NOTE Confidence: 0.891350269317627

 $00:06:47.184 \longrightarrow 00:06:50.937$ you will want to make sure that at the

NOTE Confidence: 0.891350269317627

 $00:06:50.937 \longrightarrow 00:06:53.865$ top here the top area to the right,

NOTE Confidence: 0.891350269317627

 $00{:}06{:}53.870 \dashrightarrow 00{:}06{:}57.353$ that there is not a form where I where

NOTE Confidence: 0.891350269317627

 $00:06:57.353 \longrightarrow 00:06:59.879$ there would be required information

NOTE Confidence: 0.891350269317627

 $00:06:59.879 \longrightarrow 00:07:04.089$ that the core is needing you to fill out.

NOTE Confidence: 0.891350269317627

 $00{:}07{:}04.090 --> 00{:}07{:}06.120$ At this point you can then on

NOTE Confidence: 0.891350269317627

 $00{:}07{:}06.120 \dashrightarrow 00{:}07{:}08.516$ the left hand side you can click

NOTE Confidence: 0.891350269317627

 $00:07:08.516 \longrightarrow 00:07:10.336$ save reservation and that will

 $00:07:10.336 \longrightarrow 00:07:11.920$ save that reservation.

NOTE Confidence: 0.891350269317627

 $00{:}07{:}11.920 --> 00{:}07{:}14.014$ OK, you can see that my

NOTE Confidence: 0.891350269317627

00:07:14.014 --> 00:07:15.840 reservation is now listed here.

NOTE Confidence: 0.891350269317627

00:07:15.840 --> 00:07:18.269 If you hover over you can look

NOTE Confidence: 0.891350269317627

 $00:07:18.269 \longrightarrow 00:07:20.470$ at the details of that event.

NOTE Confidence: 0.891350269317627

 $00{:}07{:}20.470 \dashrightarrow 00{:}07{:}22.549$ Also over on the right hand corner

NOTE Confidence: 0.891350269317627

 $00:07:22.549 \longrightarrow 00:07:25.090$ there is a calendar details button.

NOTE Confidence: 0.891350269317627

 $00:07:25.090 \longrightarrow 00:07:26.690$ If you click here,

NOTE Confidence: 0.891350269317627

 $00{:}07{:}26.690 \dashrightarrow 00{:}07{:}29.945$ this will give you a legend on what

NOTE Confidence: 0.891350269317627

 $00:07:29.945 \longrightarrow 00:07:33.001$ the colors mean so you can see that.

NOTE Confidence: 0.891350269317627

00:07:33.010 --> 00:07:35.383 The the green color will let you

NOTE Confidence: 0.891350269317627

 $00:07:35.383 \longrightarrow 00:07:37.560$ know that that is your events.

NOTE Confidence: 0.891350269317627

 $00:07:37.560 --> 00:07:38.114 \ \mathrm{OK}.$

NOTE Confidence: 0.891350269317627

 $00:07:38.114 \longrightarrow 00:07:40.884$ Now to navigate away from

NOTE Confidence: 0.891350269317627

 $00:07:40.884 \longrightarrow 00:07:42.546$ the calendar interface,

NOTE Confidence: 0.891350269317627

00:07:42.550 --> 00:07:44.950 you're going to click on

 $00:07:44.950 \longrightarrow 00:07:47.350$ the top right hand corner,

NOTE Confidence: 0.891350269317627

 $00:07:47.350 \longrightarrow 00:07:48.688$ the core name,

NOTE Confidence: 0.891350269317627

 $00:07:48.688 \longrightarrow 00:07:51.810$ and that will take you back to

NOTE Confidence: 0.891350269317627

 $00:07:51.909 \longrightarrow 00:07:55.179$ your main schedule equipment tab.

NOTE Confidence: 0.891350269317627

 $00{:}07{:}55.180 \dashrightarrow 00{:}07{:}58.339$ K so now I'd like to talk about the

NOTE Confidence: 0.891350269317627

00:07:58.339 --> 00:08:01.148 Request Services tab at the top here.

NOTE Confidence: 0.891350269317627

 $00:08:01.150 \longrightarrow 00:08:03.957$ If you have a core that accepts

NOTE Confidence: 0.891350269317627

 $00{:}08{:}03.957 \dashrightarrow 00{:}08{:}06.089$ projects or requests from users,

NOTE Confidence: 0.891350269317627

 $00:08:06.090 \longrightarrow 00:08:08.974$ this is where you will go to

NOTE Confidence: 0.891350269317627

 $00:08:08.974 \longrightarrow 00:08:10.210$ make that request.

NOTE Confidence: 0.891350269317627

 $00:08:10.210 \longrightarrow 00:08:12.448$ Chorus will have a number of

NOTE Confidence: 0.891350269317627

 $00:08:12.448 \longrightarrow 00:08:14.942$ different requests and some may have

NOTE Confidence: 0.891350269317627

 $00{:}08{:}14.942 \dashrightarrow 00{:}08{:}16.806$ descriptions with those requests,

NOTE Confidence: 0.891350269317627

 $00{:}08{:}16.810 \dashrightarrow 00{:}08{:}20.098$ so you can see in our example here.

NOTE Confidence: 0.865101099014282

 $00{:}08{:}20.100 \dashrightarrow 00{:}08{:}22.928$ Some cores will also have a priceless

 $00:08:22.928 \longrightarrow 00:08:25.896$ below and that this is going to

NOTE Confidence: 0.865101099014282

 $00{:}08{:}25.896 \dashrightarrow 00{:}08{:}27.991$ show you the individual services

NOTE Confidence: 0.865101099014282

 $00:08:27.991 \longrightarrow 00:08:30.475$ that are offered with the price

NOTE Confidence: 0.865101099014282

 $00:08:30.475 \longrightarrow 00:08:32.908$ and you can expand those out.

NOTE Confidence: 0.865101099014282

 $00:08:32.908 \longrightarrow 00:08:35.148$ Can see those prices here.

NOTE Confidence: 0.89054012298584

 $00:08:37.340 \longrightarrow 00:08:39.944$ Now, if you would like to

NOTE Confidence: 0.89054012298584

00:08:39.944 --> 00:08:42.789 make a request on a project,

NOTE Confidence: 0.89054012298584

 $00:08:42.790 \longrightarrow 00:08:45.700$ you will select the request.

NOTE Confidence: 0.89054012298584

 $00{:}08{:}45.700 \dashrightarrow 00{:}08{:}47.955$ Um request service button next

NOTE Confidence: 0.89054012298584

 $00:08:47.955 \longrightarrow 00:08:49.759$ to the appropriate requests.

NOTE Confidence: 0.89054012298584

 $00:08:49.760 \longrightarrow 00:08:52.466$ So I'm going to choose this

NOTE Confidence: 0.89054012298584

 $00:08:52.466 \longrightarrow 00:08:53.819$ DNA sequencing request.

NOTE Confidence: 0.88369083404541

 $00:08:57.450 \longrightarrow 00:09:01.027$ And you'll see that once we're inside

NOTE Confidence: 0.88369083404541

 $00:09:01.027 \dashrightarrow 00:09:05.159$ the request that this is going to vary

NOTE Confidence: 0.88369083404541

 $00:09:05.159 \longrightarrow 00:09:08.710$ across different cores that you work with.

NOTE Confidence: 0.88369083404541

 $00:09:08.710 \dashrightarrow 00:09:11.788$ The requests may include a form,

 $00:09:11.790 \longrightarrow 00:09:16.690$ and in this case we don't have

NOTE Confidence: 0.88369083404541

 $00:09:16.690 \longrightarrow 00:09:20.614$ one for today. But you can.

NOTE Confidence: 0.88369083404541

00:09:20.614 --> 00:09:25.022 Some cores may already have, you know,

NOTE Confidence: 0.88369083404541

 $00:09:25.022 \longrightarrow 00:09:29.108$ services attached to the individual requests.

NOTE Confidence: 0.88369083404541

 $00:09:29.110 \longrightarrow 00:09:32.946$ You will see that there is a

NOTE Confidence: 0.88369083404541

 $00:09:32.946 \longrightarrow 00:09:35.151$ payment information section and

NOTE Confidence: 0.88369083404541

 $00:09:35.151 \longrightarrow 00:09:37.917$ this is where you can choose.

NOTE Confidence: 0.88369083404541

 $00:09:37.920 \longrightarrow 00:09:40.295$ The The Fund information for

NOTE Confidence: 0.88369083404541

 $00:09:40.295 \longrightarrow 00:09:43.420$ this request an at the bottom.

NOTE Confidence: 0.88369083404541

 $00:09:43.420 \longrightarrow 00:09:45.920$ Here you will select select

NOTE Confidence: 0.88369083404541

 $00:09:45.920 \longrightarrow 00:09:47.420$ these subquest decor.

NOTE Confidence: 0.809688055887818

 $00:09:51.390 \longrightarrow 00:09:54.734$ Um? You can see that it will then

NOTE Confidence: 0.809688055887818

 $00{:}09{:}54.734 \dashrightarrow 00{:}09{:}58.167$ take you to a view my request tab.

NOTE Confidence: 0.809688055887818

 $00:09:58.170 \longrightarrow 00:10:00.780$ This tab is a queue of all the requests

NOTE Confidence: 0.809688055887818

 $00:10:00.780 \longrightarrow 00:10:03.450$ that you have that you have submitted with

 $00:10:03.450 \longrightarrow 00:10:06.416$ the core and the status of those requests.

NOTE Confidence: 0.809688055887818

 $00{:}10{:}06.420 \dashrightarrow 00{:}10{:}09.150$ You can view the details of each

NOTE Confidence: 0.809688055887818

 $00:10:09.150 \longrightarrow 00:10:11.819$ request by clicking on the blue toggle.

NOTE Confidence: 0.809688055887818

 $00:10:11.820 \longrightarrow 00:10:16.320$ To the left of next to the date and time.

NOTE Confidence: 0.809688055887818

 $00:10:16.320 \longrightarrow 00:10:18.570$ If you have any questions

NOTE Confidence: 0.809688055887818

 $00:10:18.570 \longrightarrow 00:10:20.820$ or comments for the core,

NOTE Confidence: 0.809688055887818

 $00{:}10{:}20.820 \dashrightarrow 00{:}10{:}23.502$ you can select the add comment

NOTE Confidence: 0.809688055887818

 $00:10:23.502 \longrightarrow 00:10:26.670$ button in the details of the request.

NOTE Confidence: 0.809688055887818

 $00:10:26.670 \longrightarrow 00:10:29.370$ Whenever you do leave a comment,

NOTE Confidence: 0.809688055887818

 $00:10:29.370 \longrightarrow 00:10:32.802$ it is then attached to this request in

NOTE Confidence: 0.809688055887818

 $00:10:32.802 \longrightarrow 00:10:36.680$ the core will also be able to reply to you

NOTE Confidence: 0.809688055887818

 $00:10:36.680 \longrightarrow 00:10:40.620$ with a running list of the communication.

NOTE Confidence: 0.809688055887818

 $00:10:40.620 \longrightarrow 00:10:42.567$ The only Tom.

NOTE Confidence: 0.809688055887818

 $00:10:42.567 \longrightarrow 00:10:47.670$ That you will have to take action is.

NOTE Confidence: 0.809688055887818

 $00:10:47.670 \longrightarrow 00:10:50.638$ If the core adds a number of services

NOTE Confidence: 0.809688055887818

 $00{:}10{:}50.638 \dashrightarrow 00{:}10{:}53.799$ and send it to you for you to approve.

 $00:10:53.800 \longrightarrow 00:10:54.453$ Um?

NOTE Confidence: 0.809688055887818

 $00:10:54.453 \longrightarrow 00:10:57.718$ Those two statuses would be

NOTE Confidence: 0.809688055887818

 $00:10:57.718 \longrightarrow 00:11:01.044$ waiting for researcher approval or

NOTE Confidence: 0.809688055887818

 $00{:}11{:}01.044 \dashrightarrow 00{:}11{:}04.069$ waiting for researcher to agree.

NOTE Confidence: 0.809688055887818

 $00:11:04.070 \longrightarrow 00:11:06.355$ Are there any questions on

NOTE Confidence: 0.809688055887818

00:11:06.355 --> 00:11:09.108 this view my request tab? OK.

NOTE Confidence: 0.809688055887818

 $00:11:09.108 \longrightarrow 00:11:11.916$ Lastly is the contact us tab.

NOTE Confidence: 0.809688055887818

 $00{:}11{:}11.920 \dashrightarrow 00{:}11{:}14.720$ If you have any questions for the core

NOTE Confidence: 0.809688055887818

 $00{:}11{:}14.720 \dashrightarrow 00{:}11{:}18.086$ you can go here and submit your questions.

NOTE Confidence: 0.809688055887818

 $00:11:18.090 \longrightarrow 00:11:21.120$ The core will then receive an

NOTE Confidence: 0.809688055887818

 $00:11:21.120 \longrightarrow 00:11:23.140$ email with your questions.

NOTE Confidence: 0.809688055887818

 $00:11:23.140 \longrightarrow 00:11:26.995$ So this concludes the Ilab

NOTE Confidence: 0.809688055887818

00:11:26.995 --> 00:11:30.079 user training for today.

NOTE Confidence: 0.809688055887818

 $00:11:30.080 \longrightarrow 00:11:31.748$ Thank you all for joining me.

NOTE Confidence: 0.911321520805359 00:11:35.730 --> 00:11:39.039 I need to.